



“Service as Tall as our Trees”

6250 Bohemian Highway
Occidental, CA 95465
Phone: (707) 874-3507

ARCG is a 501(c)3 religious non-profit organization

Title: Outdoor Experiences Director

Employment Status: Full-Time Exempt with benefits, onsite housing available

Immediate Supervisor: Executive Director

Team Leader: Executive Director

Alliance Redwoods is a Christian and Missionary Alliance conference center in Northern California operating year-round, serving approximately 55,000 guests a year, with an annual budget of about \$9M+. ARCG is comprised of three ministries: Camps and Conferences, Sonoma Canopy Zip Line Tours (SCT) and Outdoor Education (ODE).

Purpose Statement

Lead and manage all aspects of the SCT and ODE Programs – having combined budgets in excess of \$6.0 Million and 65+ year-round staff -- to ensure ARCG meets the needs of our 13,000+ outdoor education students and 20,000+ day and overnight canopy tour guests . The Outdoor Experiences Director is responsible for recruiting, developing and nurturing a team who meets the demands of a growing eco-tourism business and top rated outdoor education program for public and private schools and providing excellent and safe guest experiences while maintaining a professional God honoring culture.

Essential Duties

- Own the SCT and ODE guest experience
- Serve on the ARCG Director Team
- Maintain a synergistic relationship with the SCT and ODE Management and Marketing Teams
- Lead process improvements to better meet guest needs and department goals
- Oversee and ensure that necessary building and vehicle operations, maintenance and repairs are performed in a timely manner
- Ensure SCT and ODE meets or exceeds all course related regulations set by the ACCT and ARCG
- Ensure SCT and ODE meets or exceeds all non-course related State and Federal regulations
- Ensure adequate staffing levels to meet seasonally variable sales levels
- Coordinate and implement staff recruitment, hiring and trainings in collaboration with Management Team and HR
- Ensure staff is trained and performing at or above the standards set by the ACCT and ARCG
- Other duties as assigned

Skills, Knowledge, and Abilities

This position requires proven supervisory, communication and organizational skills with a demonstrated ability to problem solve and lead through influence. Strong management skills, attention to detail and thoroughness, and the ability to handle multiple tasks are essential in this position. Must be willing to recruit and represent SCT and ARCG inside and outside of Sonoma County.

Requirements

- Minimum of five years of experience leading a team of 50+ and a budget of \$1M+
- Bachelor’s Degree or equivalent experience in related field
- Valid driver’s license
- Requires that you are a professing, growing follower of Christ leading your team spiritually and building high trust communities